Alberta College of Art

Annual Report
1989-90

Letter of Transmittal

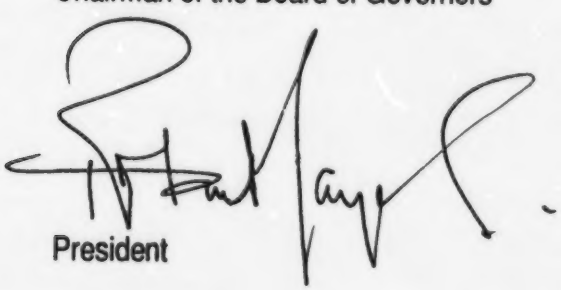
The Honourable John Gogo
Minister of Advanced Education
Edmonton, Alberta

Dear Mr. Gogo:

On behalf of the Board of Governors of the Alberta College of Art, and in accordance with the provisions of the Colleges Act, I am pleased to submit the Annual Report of the Alberta College of Art for the year ending June 30, 1990.

Yours truly,

Chairman of the Board of Governors



President

91-05162/

President's Message

1990 was a year in which the Alberta College of Art was able to meet its existing educational objectives but was not able to expand them as had been anticipated in the previous year's Institutional Plan. Nevertheless "living within constraints" did not have a negative impact upon either the quality of education provided or the amount of positive energy generated. In fact new initiatives were devised and in some cases implemented to compensate for earlier unfulfilled plans. The Board of Governors appointed a Fundraising Committee made up of distinguished members of the Calgary corporate community who undertook a major fundraising drive. The Faculty and the Faculty Association made a major financial contribution to the operating budget of the College and the Student Association Executive returned to the College a portion of their stipends in order to contribute to Library acquisitions. All of which served to show that even in difficult times the quality of staff and students at ACA is demonstrated through collegiality that is unique.

1990 was another active year for students and staff at ACA. In addition to some significant College educational achievements, works of art by members of the College community were not only in evidence in Calgary and Alberta, but throughout Canada and in Europe and the United States. April marked the largest graduating class ever for the Alberta College of Art and already reports are coming back to the College of some remarkable accomplishments. Though perhaps not a "growth" year 1990 was not a year in which the College resigned itself to the "status quo".

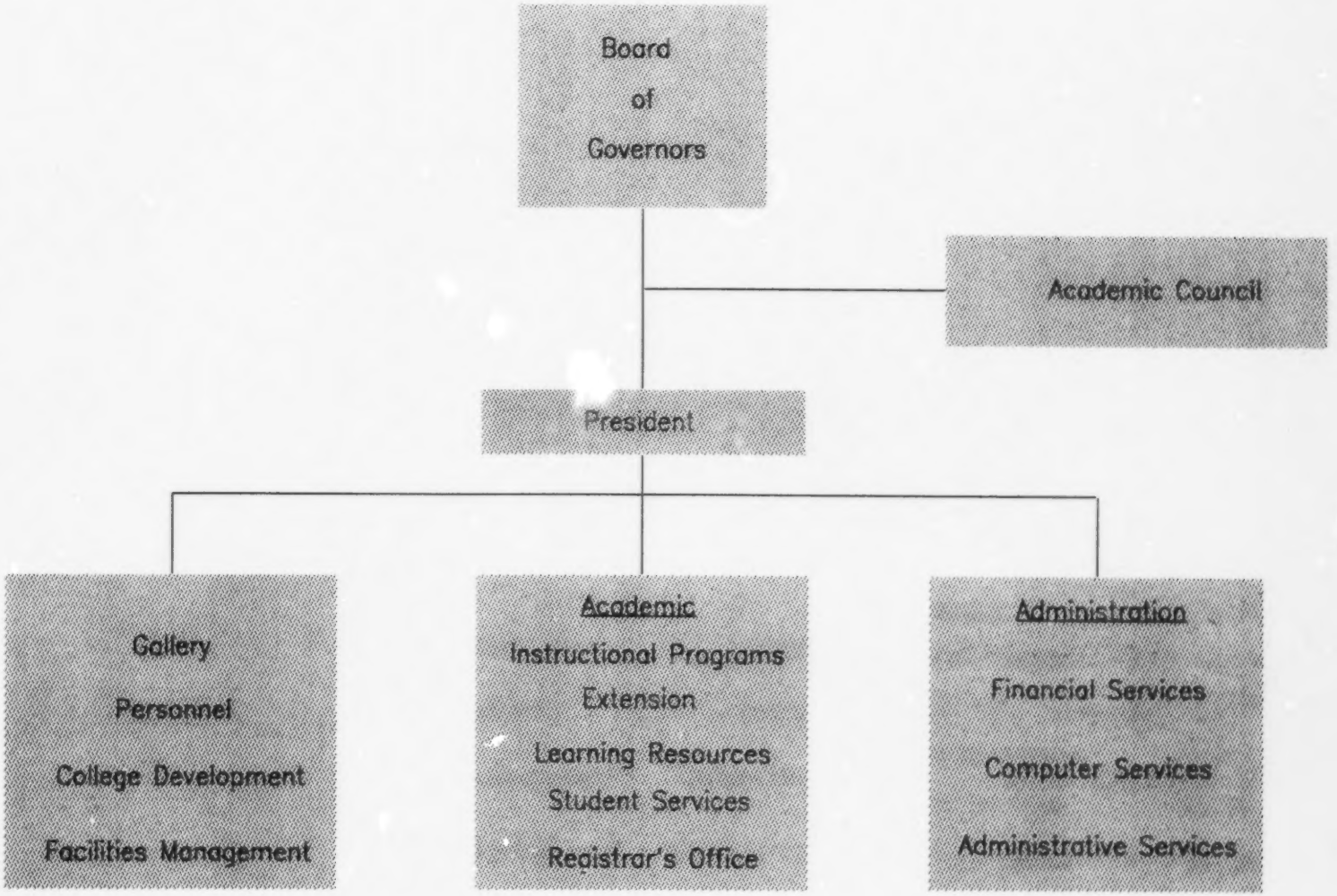
Robin Mayor
President

Alberta College of Art Board of Governors

Dale Simmons, Chairman
Robin Mayor, President

F. Garfield Anderson
Margaret Andrekson
Don Becker
Malcolm Bryce
Mary Scott
Barbara Joffe
Kevin Bird
Pauline Prins
Saskia Krul

Organizational Chart



Comparison of Credit Program Enrollment

Year	Summer/Fall			Winter / Spring			Total FTE	Graduates
	Full Time	Part Time	FTE	Full Time	Part Time	FTE		
1989 / 90	603	177	329	577	203	324	653	115
1988 / 89	620	188	343	575	257	331	674	114
1987 / 88	650	146	346	629	232	349	695	95
1986 / 87	631	60	331	593	147	327	658	95
1985 / 86	611	61	324	578	67	306	630	91

Non-Credit Enrollment

	Students	Student Hours	Courses
1989 / 90	601	19,551	48
1988 / 89	406	12,912	30
1987 / 88	359	10,770	33
1986 / 87	386	12,678	33
1985 / 86	535	18,900	40

Faculty and Staff Summary by Category

	Full Time		Part Time		Total FTE 1989 / 90
	Head Count	FTE	Head Count	FTE	
Instructional	54	49.5	71	14.8	64.3
Administrative	22	17.1	0	0	17.1
Support	37	28.6	136	10.9	39.5
TOTAL	113	95.2	207	25.7	120.9

Full Time Equivalent			
1988/89	1987/88	1986/87	1985/86
63.4	62.1	67.2	63.2
16.5	11.8	13.5	12.0
38.3	33.3	39.4	31.6
118.2	107.2	120.1	106.8

NOTE: The calculation of Full Time Equivalent staff was changed in 1987/88 to reflect a full fiscal year as the base for full-time staff, rather than the academic year. This calculation results in a slightly lower FTE than the corresponding statistics for previous years.

Library Holdings

	Books	Periodicals	Slides	Micro Materials	Films / Videos
1989 / 90	14,790	83	88,700	498	205
1988 / 89	13,814	81	85,000	477	203
1987 / 88	12,336	81	80,000	446	199
1986 / 87	11,551	82	75,000	416	131
1985 / 86	10,696	91	75,000	398	128

Leased Space *

Year	Gross Area (m^2)
1989 / 90	24,754
1988 / 89	24,754
1987 / 88	24,754
1986 / 87	24,754
1985 / 86	23,653

* All space is leased from the Southern Alberta Institute of Technology

AUDITOR'S REPORT

To the Board of Governors of the Alberta College of Art

I have examined the statement of financial position of the Alberta College of Art as at June 30, 1990 and the statements of changes in fund balances and changes in equity in capital assets for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the College as at June 30, 1990 and the results of its operations and the changes in its financial position for the year then ended in accordance with the disclosed basis of accounting, as described in Note 2 to the financial statements, applied on a basis consistent with that of the preceding year.

Donald D. Salmon
FCA
Auditor General

Edmonton, Alberta
October 15, 1990

STATEMENT OF FINANCIAL POSITION
JUNE 30, 1990

ASSETS	1990	1989
Cash and short-term deposits	$1,068,082	$ 582,397
Accounts receivable (Note 3)	124,116	163,848
Inventories	197,235	143,376
Prepaid expenses	62,011	43,777
Capital assets (Note 4)	2,728,435	2,609,608
	$4,179,879	**$3,543,006**

LIABILITIES, EQUITY AND FUND BALANCES

Accounts payable	$ 241,019	$ 81,514
Deferred revenue	25,456	51,902
	266,475	133,416
Equity in capital assets	2,728,435	2,609,608
Fund balances		
Operating	168,034	161,740
Capital	(453)	(11,121)
Restricted (Note 5)	897,810	566,622
	1,065,391	717,241
Reserves (Note 6)	119,578	82,741
	1,184,969	799,982
	$4,179,879	**$3,543,006**

The accompanying notes are part of these financial statements.

STATEMENT OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 1990

	Operating	Capital	Restricted	Total 1990	Total 1989
REVENUE					
Grants, Province of Alberta (Note 7)	$5,594,562	$154,000	$150,000	$5,898,562	$6,121,239
Other grants	56,065	-	-	56,065	17,783
Tuition fees	440,818	-	-	440,818	432,335
Donations	93,307	96,187	136,904	326,398	167,847
Interest	53,992	2,850	84,134	140,976	88,006
Continuing education fees	170,992	-	-	170,992	137,631
Sales, rentals and services	20,570	-	-	20,570	25,921
Proceeds from disposal of capital assets	-	3,486	-	3,486	6,000
Other	6,890	-	-	6,890	23,780
	6,437,196	256,523	371,038	7,064,757	7,020,542
EXPENDITURE					
Direct instruction	3,507,664	-	-	3,507,664	3,368,245
Indirect instruction	674,813	-	-	674,813	579,902
Campus operations	664,201	-	-	664,201	634,104
Board and president	351,030	-	-	351,030	435,759
Education management	205,456	-	-	205,456	199,099
Student services	254,472	-	57,371	311,843	272,654
Finance and administration	584,765	-	-	584,765	437,270
Continuing education	233,871	-	-	233,871	228,338
Acquisition of capital assets	-	142,627	-	142,627	354,234
Alumni Association	3,500	-	-	3,500	14,103
	6,479,772	142,627	57,371	6,679,770	6,523,708
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURE	(42,576)	113,896	313,667	384,987	496,834
INTER-FUND TRANSFERS	103,228	(120,749)	17,521	-	-
RESERVES					
Returned to fund balance	16,916	17,521	-	34,437	95,000
Appropriated from fund balance	(71,274)	-	-	(71,274)	(82,741)
CHANGES IN FUND BALANCES	6,294	10,668	331,188	348,150	509,093
FUND BALANCES AT BEGINNING OF YEAR	161,740	(11,121)	566,622	717,241	208,148
FUND BALANCES AT END OF YEAR	**$168,034**	**$ (453)**	**$897,810**	**$1,065,391**	**$717,241**

STATEMENT OF CHANGES IN EQUITY IN CAPITAL ASSETS
FOR THE YEAR ENDED JUNE 30, 1990

	1990	1989
Balance at beginning of year	$2,609,608	$2,278,782
Add: Acquisition of capital assets	142,627	354,234
	2,752,235	2,633,016
Less: Cost of capital asset disposals	3,099	14,839
Write-off of capital assets	20,701	8,569
	23,800	23,408
Balance at end of year	**$2,728,435**	**$2,609,608**

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 1990

Note 1 Authority

The Alberta College of Art operates under the authority of the Colleges Act, Chapter C-18, Revised Statutes of Alberta 1980, as amended.

Note 2 Summary of Significant Accounting Policies

(a) General

These financial statements have been prepared using a basis of accounting that has gained general acceptance through usage by post-secondary educational institutions in Alberta. Accordingly, capital assets are not depreciated and liability for vacation pay is not accrued.

(b) Fund Accounting

The accounts of the College are maintained in accordance with the principles of fund accounting.

For financial reporting purposes, accounts with similar characteristics have been combined into the following major fund groupings:

- *Operating*
- *Capital*
- *Restricted*

(c) Inventories

Inventories of supplies are valued at the lower of cost or net realizable value, as estimated by management.

(d) Capital Assets

Capital assets purchased are recorded at cost. Capital assets transferred from the Southern Alberta Institute of Technology are recorded at a value agreed between the College and the Institute based on original cost, except for the permanent art collection which is recorded at appraised value. Donated assets are recorded at fair market value.

(e) Deferred Revenue

The College records as deferred revenue the unearned portion of conditional grants and amounts received for programs commencing in the next fiscal year.

Note 3 Accounts Receivable

Accounts receivable are summarized as follows:

	1990	1989
Employee loans and advances	$ 63,914	$ 86,737
Due from Students' Assoc.	38,970	44,226
Other	21,232	32,885
	$ 124,116	$ 163,848

Note 4 Capital Assets

Capital assets are summarized as follows:

	1990	1989
Furniture and equipment	$1,148,703	$1,032,052
Leasehold improvements	1,416,414	1,416,414
Permanent art collection	163,318	161,142
	$2,728,435	$2,609,608

The land and buildings occupied by the College are leased for an indefinite period from the Southern Alberta Institute of Technology.

Note 5 Restricted Funds

Restricted funds transactions are summarized as follows:

	Balance at Beginning of Year	Add Revenue & Transfer	Deduct Expenditure	Balance at End of Year
Endowment funds:				
Principal	$523,423	$291,118	$ -	$814,541
Expendable	32,765	84,135	39,071	77,829
	556,188	375,253	39,071	892,370
Scholarships	10,434	13,306	18,300	5,440
	$566,622	$388,559	$57,371	$897,810

Note 6 Reserves

Reserves are summarized as follows:

	Balance at Beginning of Year	Deduct Returned to Fund Balance	Add Appropriated From Fund Balance	Balance at End of Year
Early retirement incentive	$ 41,707	$ -	$ 31,800	$ 73,507
Visual communications	23,513	16,916	7,474	14,071
Library / Art acquisitions	17,521	17,521	-	-
Professional Develop.	-	-	32,000	32,000
	$ 82,741	$ 34,437	$ 71,274	$119,578

Note 7 Grants, Province of Alberta

Grants from the Province of Alberta are summarized as follows:

	1990	1989
Operating		
Base	$5,594,562	$5,300,154
Capital		
General capital	154,000	640,900
Matching	-	17,522
	154,000	658,422
Restricted		
Matching	150,000	162,663
	$5,898,562	$6,121,239

Note 8 Operating Fund Expenditures

Operating fund expenditures are summarized by object of expenditure as follows:

	1990	1989
Salaries, wages and benefits	$5,132,005	$4,916,328
Supplies and materials	346,217	289,654
Caretaking	192,194	167,741
Printing and publications	169,924	118,877
Repairs and maintenance	96,827	105,405
Hospitality and special events	83,569	97,219
Security	78,035	74,315
Contracts	74,526	84,001
Travel	38,288	20,328
Telephone	37,250	39,432
Advertising and promotion	28,662	42,483
Postage	27,393	23,850
Equipment rentals	25,304	23,607
Insurance and legal	19,877	8,820
Bank charges	13,579	12,325
Bad debts	1,340	1,170
	6,364,990	6,025,555
MINOR CAPITAL		
Renovations	50,657	54,955
Library Resources	43,179	43,065
Equipment	20,946	18,014
	$6,479,772	$6,141,589

Note 9 Pension Costs and Obligations

The College's employees are eligible for membership in the provincially operated Local Authorities Pension Plan. Although this is a defined benefit pension plan, any experience gains or losses determined by actuarial valuations are the responsibility of the Province of Alberta. Accordingly, no disclosure has been made in these financial statements relating to the effects of participation in the Pension Plan by the College and its employees.

Note 10 Comparative Figures

The 1989 figures have been reclassified where necessary to conform to 1990 presentation.

Note 11 Approval of Financial Statements

These financial statements were approved by management.